

National Institute of Electronics and Information Technology(NIELIT)

(Institution Deemed to be University under Distinct category)

Main Campus: Bada Phull, Ropar (Roopnagar)- Punjab 140001

REGULATIONS FOR UG PROGRAMMES IN ENGINEERING AND SCIENCES

(Effective from the Session: 2025-26)

APPROVED BY
The Executive Committee in its meeting held on

*** Campuses ***

North	North-East	West	South
Gorakhpur	Agartala	Ajmer	Calicut
Patna	Aizawl	Aurangabad	
Ropar	Imphal		
Srinagar	Itanagar		
	Kohima		

NIELIT Deemed to be University

REGULATIONS FOR UNDERGRADUATE PROGRAMMES

REGULATIONS- 2025-26

Regulations relating to the Admission to Courses of Study, Conduct and Evaluation of the Examinations for undergraduate Programmes leading to Bachelor Degree.

1. Short Title and Commencement

- 1.1. These Regulations shall be called NIELIT Deemed to be University Regulations (UG Programmes) 2025-26.
- 1.2. These Regulations shall be effective from the academic year 2025-26.

2. Definitions

In the following, unless the context otherwise requires,

- i. “Academic Programme” shall mean a programme of courses or any other component leading to a Bachelor Degree, as approved by the Executive Council from time to time.
- ii. “Academic Year” shall mean a period of nearly twelve months devoted to completion of requirements specified in the scheme of courses and the related examinations.
- iii. “Candidate” shall mean an individual who applies for admission to any programme of the University.
- iv. “BoS” shall mean the Board of Studies of the concerned Department.
- v. “Branch” shall mean the branch of knowledge studied by a student.
- vi. “CBCS” shall mean the Choice Based Credit System.
- vii. “CCC” shall mean Course Co-ordination Committee.
- viii. “CGPA” shall mean the Cumulative Grade Point Average.
- ix. “CoE” shall mean the Controller of Examinations of the University.
- x. “Course” shall mean a curriculum component of the academic programme identified by a designated code number, a title and specific credits assigned to it.
- xi. “Degree” shall mean the Bachelor degree.
- xii. “Department” shall mean Department established in the University for running the academic and research activities in a specified discipline.

- xiii. "Discipline" shall mean the branch of knowledge studied by a student.
- xiv. "DUGC" shall mean the Department under Graduate Committee.
- xv. "DPGC" shall mean the Department Postgraduate Committee.
- xvi. "ESE" shall mean the final regular End-Semester Examination.
- xvii. "EWS" shall mean the Economically Weaker Sections of the society.
- xviii. "Examiner" shall mean the instructor teaching a specified course who has been nominated as examiner.
- xix. "HoD" shall mean the Head of Department.
- xx. "MSE" shall mean the Mid-Semester Examination.
- xxi. "Paper Setter" shall mean the faculty member responsible for setting a question paper.
- xxii. "PD" shall mean differently abled persons as specified by the Government of India from time to time.
- xxiii. "UG" shall mean Under Graduate.
- xxiv. "JEE-MAINS" shall mean Joint Entrance Examination(Mains)
- xxv. "PIO" shall mean Person of Indian Origin.
- xxvi. "Registration" shall mean registration for a specific course or semester, at the start of the semester, of any programme of the University.
- xxvii. "SC/ST" shall mean the Scheduled Castes/Scheduled Tribes as notified by the Government of India/Government of NCT of Delhi, as applicable from time to time.
- xxviii. "Semester system" shall mean a programme wherein each academic year is apportioned into two semesters.
- xxix. "SGPA" shall mean the Semester Grade Point Average.
- xxx. "Student" shall mean a student registered for a under graduate programme for full-time study leading to the Bachelor Degree.
- xxxi. "University" shall mean the NIELIT Deemed to be University.
- xxxii. "JOSAA" shall mean Joint Seat Allocation Authority
- xxxiii. "CSAB" shall mean Central Seat Allocation Board

Note: 'He', 'Him' and 'His' implies 'he/she', 'Him/Her' and 'his/her', respectively. Words and expressions used but not defined in these Regulations and defined in the Act and Statutes, shall have the meanings respectively as assigned to them in the Act and Statutes.

3. Undergraduate (UG) Programmes

These Regulations shall be applicable to all UG programmes conducted by the various Faculties of the NIELIT Deemed to be University. Any number of UG programmes, as proposed by the respective BoS, can be added/deleted with the approval of the Executive Council on the recommendation of the Academic Council of the University.

4. Eligibility: Eligibility for UG Programmes shall be as under:

<p>4.1. For Engineering Disciplines</p>	<p>4.1.1. Engineering First Year Passed 10+2 examination with Physics, Mathematics and any one out of Chemistry/ Computer Science/ Electronics/ Information Technology/ Biology/ Informatics Practices/ Biotechnology/ Technical Vocational subject/ Agriculture/ Engineering Graphics/ Business Studies/ Entrepreneurship with at least 50% marks (45% marks in case of candidates belonging to reserved category) in the above subjects taken together. OR Passed D.Voc. Stream in the same or allied sector.</p>
	<p>4.1.2. Lateral Entry (For direct admission in Second Year) in UG Programme Passed Minimum THREE years / TWO years (Lateral Entry) Diploma examination with at least 50% marks (45% marks in case of candidates belonging to reserved category) in ANY branch of Engineering and Technology. OR Passed B.Sc. Degree from a recognized University as defined by UGC, with at least 50% marks (45% marks in case of candidates belonging to reserved category) and passed 10+2 examination with Mathematics as a subject. OR Passed B.Voc. Stream in the same or allied sector OR NIELIT A-Level with aggregate 50% marks in Physics, Chemistry and Mathematics in 10+2 (45 percent for SC/ST and PwD candidates). * Admission to Lateral entry will be subjected to availability of seats</p>
<p>4.2. For Science Disciplines</p>	<p>Passed 10+2 examination with any three subject out of Physics / Mathematics / Chemistry/ Computer Science/ Electronics/ Information Technology/ Biology/ Informatics Practices/ Biotechnology/ Technical Vocational subject/ Engineering Graphics/ Business Studies/ Entrepreneurship with at least 50% marks (45% marks in case of candidates belonging to reserved category) in the above subjects taken together.</p>

	<p style="text-align: center;">OR</p> <p>Passed D.Voc. Stream in the same or allied sector..</p> <p style="text-align: center;">OR</p> <p>NIELIT 'O' Level with 10+2</p>
4.3. BCA	Must have completed their secondary education (10+2) from a recognized board or institution in any stream.

(Suitable bridge courses for the students coming from diverse backgrounds will be mandatory)

4.4. Multiple Entry Multiple Exit (MEME) Eligibility Chart:

Qualifications	Eligibility
UG Diploma(Engg.)	UG Certificate(Engg.)
B.Voc (Engg.)	UG Diploma(Engg.) in same stream/discipline
B.E./B. Tech.	B.Voc (Engg.) in same stream/discipline
UG Diploma	UG Certificate, or UG Certificate(Engg.)
Bachelor Degree	UG Diploma, or UG Diploma (Engg.)
Bachelor's degree (Honors/ Honors with Research)	Bachelor's Degree (3 year) B.Voc (Engg)

If a student, after exiting at lower level from one discipline / stream, wishes to enter in a different discipline / stream, then she/he may be required to fulfil programme specific requirements for admission including earning of credits for bridge courses, etc.

5. Category Wise Reservation

Seats are reserved as per Govt. of India Rules / AICTE / UGC and adopted by University from time to time.

6. Age Criteria:

There is no minimum age requirement.

7. Entrance Test Scheme

Entrance exam scheme and mode of exam shall be published along with the advertisement for admissions to various programmes.

8. Selection Process for Admission for 1st year of Undergraduate Programmes

- I. Only the Candidates meeting the minimum eligibility criteria will be eligible for admission.
- II. The eligible candidates have to register online.
- III. The application fees will be as applicable.
- IV. The seats shall be filled through JOSAA /CSAB counselling, where applicable and / or on the basis of merit of Entrance Test conducted by NIELIT Deemed to be

University.

- V. Admission of the Selected Candidates will be subject to their verification of Documents and payment of applicable fees.
- VI. The category-wise Main List (selected) and Waiting List of the candidates on the basis of entrance exam for admission to UG Programme will be displayed on the website and Notice Boards of the University only.
- VII. The selected main and waiting list candidates are required to register on the day as notified along with the list of documents asked and by making payment, otherwise their claim shall be forfeited.
- VIII. The candidates are required to produce all the originals certificates and fee at the time of counselling. No relaxation in time will be given for arranging the money or for bringing the original certificates from another place.
- IX. Admission process of the UG Programme is completed when the approved intake of candidates as per Seat Matrix are provisionally admitted and registered or a time limit decided by the University is over, which- ever is earlier.

9. Entrance Test

- i. Qualifying Entrance Test does not entitle a candidate to get admission.
- ii. The cutoff of Entrance Test will be decided by University.
- iii. Once the candidate has submitted the information on the website, any change in the Form/information, including category once marked, shall not be allowed.
- iv. The fee for the Entrance Test once paid shall not be refunded / transferred / adjusted.
 - v. There shall be no negative marking.
 - vi. There shall be no re-evaluation/re-checking/re-assessment of Answer-Sheets once result is declared.

10. Curriculum Structure

- 10.1.** The UG programmes of the University shall be based on flexible Choice-Based Credit System (CBCS), multidisciplinary approach, and Multiple Entry and Exit options.
- 10.2.** All the programme of the University shall have well defined Programme Educational Objectives (PEOs), Programme Outcome (PO), Programme Specific Outcome (PSO) and Course Outcomes (CO).
- 10.3.** A course shall comprise lectures, tutorials, laboratory work, field work, outreach activities, project work, vocational training, viva, seminars, term papers, assignments, presentations etc. or a combination of some of these components.

10.4. The following is list of course categories with minimum credits required:

Category	UG Cert / UG Cert. (Engg.) #	UG Dipl. / UG Dipl. (Engg.) #	UG 3-yr Degree / B. Voc (Engg.)	UG 4-yr Honours with Research/ B. Tech/ B.E	UG 4-yr Honours
Program Core (PC)	20	48	68	88	88
Program Electives (PE)	4	8	16	20	32
Open Electives (OE)	8	12	12	12	12
Ability Enhancement Courses (AE) [Modern Indian Language (MIL) & English language focused on language and communication skills]	2	2	8	8	8
Value Added Courses (VA) Common to all (Understanding India, Environmental Science / Education, Digital and Technical Solutions, Health and Wellness, Yoga Education, Sports and Fitness)	2	4	6	6	6
Skill / Employment Enhancement Courses /Project / Summer Internship / Seminar / Dissertation / Research (EE)	8	12	16	31	19
Audit Courses (AU) (self-enrichment and academic exploration without grade or credit)	0	0	0	0	0
Total	44	86	126	165	165

Subject to 4 additional credits in skill based Skill/Employment Enhancement courses

10.5. All the programmes shall have minimum year wise credits in addition to minimum total credits as stipulated above for seamless implementation of multiple exit options.

10.6. Based on requirements, programmes can be designed with additional credits over and above minimum credits required. However, the practicality and load on students should be taken into consideration while designing such programmes. The additional credits in the programme shall not be more than 10% of total minimum credits of the programme.

10.7. Relevant Swayam, MOOC, NPTEL, NIELIT NSQF and any other online courses approved by UGC/AICTE shall also be allowed in Program Electives & Open Electives.

10.8. Students exiting the programme after securing minimum credits after first year will be awarded UG Certificate, or UG Certificate (Eng.) as the case may be, in the relevant Discipline /Subject provided they secure 4 credits in work based vocational courses offered during summer term or internship / Apprenticeship in addition to minimum 8 credits from skill-based courses earned during first and second semester. These students are allowed to re-enter the degree programme within two years and complete the degree programme subject to availability of seats within the stipulated maximum period of six years.

- 10.9.** Students exiting the programme after securing minimum credits will be awarded UG Diploma, or UG Diploma (Engg.) as the case may be, in the relevant Discipline /Subject provided they secure additional 4 credits in skill based vocational courses offered during first year or second year summer term. These students are allowed to re-enter within a period of two years and complete the degree programme subject to availability of seats within the maximum period of six years.
- 10.10.** Students who want to undertake 3-year UG programme will be awarded UG Degree, or UG B.Voc (Engg.) as the case may be, in the relevant Discipline /Subject upon securing minimum credits of three years .
- 10.11.** A course may have pre-requisite course(s) which shall be specified in the Semester-wise Course scheme.
- 10.12.** A project is considered as a special course involving application of the knowledge gained during the course of study in exploring, analysing and solving complex problems in real life applications. The project gives an opportunity to the student to express his/her creative talent and prepare for his/her future carrier. A candidate shall complete such a course with an advisory support by a University faculty member. It is mandatory to pass this course to become eligible for award of the degree.

11. Programme Duration And Structure

- 11.1.** An academic year shall be apportioned in two semesters, namely odd and even. Each semester shall consist of approximately eighteen weeks.
- 11.2.** The maximum span of the programme shall be six years.
- 11.3.** There shall be an academic calendar for each semester. The schedule of academic activities including the dates of registration, MSE and ESE shall be governed by Academic Calendar. The calendar may also specify dates during which the co-curricular and extra-curricular activities shall be organized.
- 11.4.** A student has to register for the requisite number of courses before the start of a semester as per the schedule given in the academic calendar and guidelines issued by the University from time to time.
- 11.5.** The University may cancel the registration of all the courses in a given semester if:
- 11.5.1. a student has not cleared the dues to the institution/hostel.
 - 11.5.2. a punishment is awarded leading to cancellation of the student's registration.
- 11.6.** A student can opt for a course only if he/she has successfully passed its pre-requisite(s) wherever applicable/specified.
- 11.7.** CGPA shall be calculated on the basis of total credits of the programme.
- 11.8.** For promotion from even semester to the next odd semester (i.e. of the next academic year) the student has to fully clear either of the semester of the academic year or earn credits greater than or equal to minimum credit of either of the semester of the academic year.

12. Fee Refund

- i. If a student chooses to withdraw from the programme of study in which he/she is enrolled, the University shall follow the following five-tier system for the refund of fees remitted by the student:

Sr. No.	Percentage of Refund of Fees	Point of time when notice of withdrawal of admission is received In the HEI
1.	100%	15 days or more before the formally notified last date of admission
2.	90%	Less than 15 days before the formally notified last date of admission
3.	80%	15 days or less after the formally notified last date of admission
4.	50%	30 days or less, but more than 15 days after formally notified last date of admission
5.	Nil	More than 30 days after formally notified last date of admission

- ii. In case of Sr. No. 1 in the table above, the University shall deduct an amount not more than 5% of the fees paid by the student, subject to a maximum of Rs. 5,000/- as processing charges from the refundable amount. Fees shall be refunded by the University to an eligible student within fifteen days from the date of receiving a written application from his/her in this regard.

13. Assessment

- i. The overall performance of a student is evaluated by assigning nearly equal weightage to all the semesters in order to maintain the quality of education.
- ii. A student is permitted to appear for the semester examination only if he or she is not short of attendance and clears all his/her dues.
- iii. Non-appearance in any examination is treated as the student having secured zero mark in that subject examination.
- iv. The evaluation is based on an average weightage system. Every subject has credit points based on the hours of study required.
- v. Every student is awarded Grade points out of maximum 10 points in each subject. (Based on 10 Points Scale).
- vi. Based on the Grade points obtained in each subject, Semester Grade Point Average (SGPA) and then Cumulative Grade Point Average (CGPA) are computed.

14. Evaluation and Assessment

- i. Performance of a student in a semester shall be evaluated through continuous Class assessment, Tutorial/Lab assessment, MSE and ESE. Both the MSE and ESE shall be the University examination and will be conducted as notified by the CoE of the University.
- ii. The marks for continuous assessment shall be awarded at the end of the semester.
- iii. The continuous assessment shall be based on assignments, tutorials, paper presentation/ quizzes/viva-voce/flipped classes, lab work/projects/fieldwork and attendance.

- iv. The MSE/ESE shall be comprising of written papers.
- v. The overall assessment of the students will be done as per the following scheme:

S. No.	Assessment Type	Marks
1.	Mid Semester Examination	20
2.	End Semester Examination	40
3.	Continuous Assessment - Practical/Lab/ Tutorial	25
4.	Continuous Assessment - Theory	15
Total		100

- vi The assessment of **Practicals / Labs** will be based on the following components:

Component	Weightage	Description
Practical Execution	40%	Evaluation of the quality and accuracy of work performed in the lab.
Lab File Maintenance	10%	Assessment of completeness, neatness, and correctness of lab records.
Viva Voce	40%	Evaluation of conceptual understanding and ability to articulate practical knowledge.
Attendance	10%	Attendance for practical sessions, with a minimum threshold of 75% mandatory.

- vii The assessment of **Tutorials** will be based on the following components:

Component	Weightage	Description
Tutorials	80%	Evaluation of the quality and accuracy of work performed in the Assignment, Projects, Field Work, Seminar, Problem Solving, Group Activity etc
Attendance	20%	Attendance for tutorial sessions, with a minimum threshold of 75% mandatory.

15. Grading

- i. The award of the grades shall be based on the marks out of 100, as per the distribution of the various components.
- ii. The grades shall be allotted on the basis of normalized score as described below:

Grading evaluation

Sr. No.	Marks	Grade	Marks
1.	≥ 90	O	≤ 100
2.	≥ 81	A+	< 90
3.	≥ 72	A	< 81
4.	≥ 63	B+	< 72
5.	≥ 54	B	< 63

6.	≥ 45	C	< 54
7.	≥ 35	D	< 45
8.		F	< 35

- iii. The relative grading system shall be implemented in awarding the grades and SGPA/CGPA under the CBCS (Choice Based Credit System). A 10-point grading system shall be used with the letter grades as given below:

Sr. No.	Letter Grade	Letter Grade Description	Grade Point
1.	O	Outstanding	10
2.	A+	Excellent	9
3.	A	Very Good	8
4.	B+	Good	7
5.	B	Above Average	6
6.	C	Average	5
7.	D	Pass	4
8.	F	Fail	0
9.	FD	Fail due to detention	0
10.	AB	Absent	0
11.	W	Withdrawal	Nil
12.	FE	Fail due to expulsion	Nil

iv. **Interpretations of Grades**

- a) **Fail grade:** A student obtaining Grade F/FD shall be considered as failed and shall be required to re-register for the course. In case of the elective courses, if the student does not want to re-register in an elective course in which he/she has failed then he/she can re-register afresh for a new elective course. However, grades F/FD, as applicable, shall be mentioned in the Grade Card even after passing the course.
- b) **'FD' grade:** An 'FD' grade indicates fail due to the shortage in attendance.
- c) **'W' grade:** This refers to the withdrawal from the courses other than core courses. Withdrawal shall be allowed as per the guidelines issued by the Dean, Academics from time to time.
- d) **FE courses:** An 'FE' grade indicates fail due to misconduct, indiscipline etc.

v. **Computation of SGPA and CGPA**

- a) The SGPA is the ratio of the sum of the product of the number of credits and the grade points scored in all the courses taken in a semester (including back-

log courses), to the sum of the number of credits of all the courses taken by a student, that is: $SGPA(Sj) = \sum(Ci \times Gi) / \sum Ci$ where j is the semester, Ci is the number of credits of the course of that semester and Gi is the grade point scored by the student in the course.

- b) The CGPA is also calculated in the same manner taking into account the best credit courses of the student taken over all the semesters of a programme, that is: $CGPA = \sum(Ci \times Gi) / \sum Ci$ where Ci is the number of credits of the course and Gi is the grade point scored by the student in the course.
- c) The SGPA and CGPA shall be rounded off to 2 decimal points.
- d) CGPA shall be converted into percentage of marks by multiplying it with 10
- e) Both CGPA and percentage shall be mentioned on the final transcript.

16. Departmental Undergraduate/Postgraduate Committee

Each department shall have a Department Under Graduate Committee (DUGC) as well as a Department Post Graduate Committee (DPGC). Each committee shall consist of minimum two faculty members and a chairperson as nominated by the HoD. The DUGC/DPGC shall have the following functions:

- a) To develop and maintain the procedure for allocation of supervisor for major project/OJT/dissertation.
- b) To arrange MSE/ESE viva-voce for major project/dissertation.
- c) To monitor the regularity and progress of the students.
- d) To recommend students for award of University assistantship, if applicable.
- e) To lay guidelines for all matters related to major project work/dissertation.
- f) To recommend extension of fellowship/assistantship of students.

17. Supervision of Major project/OJT/dissertation

- i. Each student shall have to undertake project/OJT/dissertation work jointly or independently. Joint dissertation work is not permitted in PG Programme.
- ii. Faculty members shall propose broad area(s) for project/OJT/dissertation, individually or jointly with a faculty member of the same or other department/Industry/R&D organizations/institution (India or Abroad). As a special case, the student may be allowed to undertake project/OJT/dissertation work solely with the faculty of other department on the recommendations of the DUGC/DPGC with the prior approval of the HoD.
- iii. The DUGC/DPGC shall allocate supervisor(s) to students well before the scheduled start of project/OJT/dissertation work, after taking into consideration project/OJT/dissertation areas proposed by the faculty members and choice of the students.

- iv. The University encourages project/OJT/dissertation in collaboration with reputed industry, R&D organizations and other educational institutions. The supervisor may propose a co-supervisor from the collaborating institution/ industry/R&D organizations/other educational institution to DUGC/DPGC.
- v. The student may be allowed to undertake his/her project/OJT/dissertation at the work place other than NIELIT University campuses, that is, collaborating industry/R&D organizations/other educational institutions with the permission of HoD on the recommendation of DUGC/DPGC. During this period the student shall not be eligible for AICTE scholarship/ University assistantship. There shall be no financial liability on the University in such cases.
- vi. Allocation of Supervisor(s): DUGC/DPGC shall frame the guidelines for allocation of supervisor(s). Maximum/minimum number of students' project/OJT/dissertation to be supervised at one time by a faculty member shall be governed by the guidelines laid down by DUGC/DPGC from time to time.

18. Evaluation of Major project/OJT/dissertation

- i. The ESE will be conducted by a panel of external and internal examiners as per the academic calendar and schedule notified by the department. The examination will be based on the project/OJT/dissertation report, presentation and viva-voce or any other method as decided by the department. Continuous assessment shall also be done by the supervisor(s).
- ii. The external examiner shall be appointed by VC out of a panel of five experts suggested by the DUGC/DPGC. Depending on the number of students and the variety of topics more than one external experts may be invited.
- iii. Objective of assessment will be to assess the effectiveness of teaching learning process. 40% weightage shall be given to the continuous assessment by supervisor(s) and 60% weightage shall be given to the ESE. Detailed method of evaluation shall be as per the guidelines developed by DUGC/DPGC.

19. Attendance and Detention

- i. Students of the programme are expected to attend every lecture, tutorial and practical class scheduled for them.
- ii. The students must have a minimum attendance of 75% of the total number of classes including lectures, tutorials and practicals, held in a subject till MSE/ESE in order to be eligible to appear in the MSE/ESE for that subject.
- iii. The Dean Academics, may allow relaxation in the minimum requirement of attendance up-to 10% for reasons to be recorded. This relaxation may be granted on

the production of documents showing that the student was either busy in any authorized activities or was absent due to medical/other genuine reasons. The student should submit these documents to the HoD, within seven days of resuming the studies. Certificates submitted later will not be considered. Relaxation in attendance maybe granted for a maximum of 2 times during the duration of the programme

- iv. Under exceptional circumstances, the Dean Academics may further relax the minimum attendance up to 5% on recommendation of a committee comprising of Dean Student Welfare, Dean of Faculty and HoD of the respective department. Relaxation in attendance maybe granted for a maximum of 2 times during the duration of the programme.
- v. Students who are not allowed to appear in the ESE due to shortage of attendance shall be awarded 'FD' grade. Such students shall have to register again for that course in subsequent years to pass the course.
- vi. The attendance shall be counted from the date of start of academic session. For first year students, attendance shall be counted from the date of the start of academic session or the actual date of admission, whichever is later.

20. Leave Rules

The student shall have to maintain minimum attendance requirement, to appear in MSE/ESE.

21. Award of Degree:

- i. The Degree will be awarded by NIELIT Deemed to be University on successful completion of programme
- ii. A student must complete the Degree in maximum span of the programme and must obtain a minimum CGPA of 4 in the course to qualify for award of Degree.

22. Promotion and Passing a Course

- i. There shall not be any restriction on promotion from an odd semester to the next even semester.
- ii. For promotion from even semester to the next odd semester (i.e. of the next academic year) the student has to fully clear either of the semester of the academic year or earn credits greater than or equal to minimum credit of either of the semester of the academic year.
- iii. There shall be no supplementary examinations. A student who has failed in a course shall have to register again for the course in a subsequent year/summer semester and appear in MSE and ESE although continuous assessment marks shall be considered.

- iv. To pass a course, the student must appear in the ESE.

23. Leave of absence

- i. A student may apply for leave of absence for the complete semester, if he/she so desires. However, in any case, the maximum span shall remain unchanged and the student shall have to pay the University fee as applicable during the period of the leave.
- ii. The leave of absence shall be sanctioned by VC on recommendations of HoD and Dean Academics.
- iii. Students who discontinue their study without taking a sanctioned leave shall be deemed to have abandoned the studies. The names of such students will be struck off from the rolls and no fees including caution money of the University will be refunded to them.
- iv. Students will not be entitled to any fellowship/assistantship after taking withdrawal from the programme.

24. Course Co-Ordination Committee

The Course Co-ordination Committee (CCC) shall comprise of all the teachers teaching a course. However, where less than three teachers are teaching the course, the HoD may nominate a three-member committee. The chairperson of the CCC shall be nominated by the HoD, before the beginning of the semester. The CCC shall have the following functions:

- i. To lay the guidelines for teaching and evaluating the courses including the design of practicals, well in advance of the starting of the semester.
- ii. To coordinate the preparation of quizzes, assignments, test papers etc. for continuous assessment.

25. Result, Award of Degree and Medals

The results of all the University Examinations shall be declared by the CoE taking into consideration the following:

- i. A student shall be eligible for the award of the degree if he/she has earned the credits as per laid down criteria.
- ii. CGPA will be calculated on the basis of the credits earned by the student.
- iii. Degree of full-time programme shall be awarded only after specified duration of the programme and based on aggregate performance of the candidate.

- iv. A student who qualifies for the award of the degree securing 'D' or above grades' in all the subjects in his / her first attempt in consecutive semesters and secures a CGPA of 8.00 or above shall be awarded FIRST DIVISION WITH DISTINCTION.
- v. A student who qualifies for the award of the degree by securing 'D' or above grades' in all the subjects in the stipulated maximum duration and secures a CGPA not less than 6.50 shall be awarded FIRST DIVISION.
- vi. All other students who qualify for the award of degree by securing 'D or above grades' in all subjects in the stipulated maximum duration and secures a CGPA between 5.0 and 6.49 shall be awarded SECOND DIVISION.
- vii. All other students who qualify for the award of degree by securing 'D or above grades' in all subjects in the stipulated maximum duration and secures a CGPA less than 5.0 shall be awarded THIRD DIVISION.
- viii. The Gold, Silver and any other Medals as decided by the university shall be awarded to students, for each department, from amongst those students who have been awarded first division with distinction.
- ix. Students who have developed/demonstrated exceptionally innovative ideas/projects/designs etc. would be eligible to be considered for appropriate awards as per University norms.

26. Phasing out of a Program

The phasing out of any program may be considered by the AC on the recommendation of the BoS.

27. Starting a New Program

- i. The EC may approve the starting of a new program or a modified program in lieu of the old phased-out program on the recommendation of the BoS and the AC.
- ii. A new program may be considered and recommended by the AC to the EC for its consideration and approval. Such a proposal will be initiated by a Department through its BoS.

28. Unfair Means

Cases of having used unfair means in any examination shall be dealt as per such Rules and Regulations as may be proposed by the Examination Committee and approved by the EC.

29. Curriculum Revision

The curriculum shall be updated continuously as and when considered necessary, to keep pace with the advancements in the subject areas of the concerned Programme(s). Minor revision in the curriculum shall be approved by BoS and ratified by Academic council . Major revision in curriculum shall be approved by Academic council.

30. Interpretation of The Regulations and Power to Modify

Subject to the provisions of the Act, the Statutes and the Regulations, the issues not covered in Regulations as above, or in the event of differences of the opinion/interpretation, the Vice-Chancellor may take a decision, after obtaining the opinion of the Advisory Committee. The decision of the Vice-Chancellor shall be final. However, this may not be taken as precedence for any similar cases in future. The Advisory Committee shall consist of the following

- a. Dean, Academics, Chairperson
- b. Deans of the Faculties
- c. Controller of Examinations
- d. Two Chairpersons of BoS, as nominated by the Vice Chancellor.